Creating a Multiple Response Question

- 1. Click Content
- 2. Select Manage Content
- 3. Click New Question

Go to User Mode Tutorials	Filter Questions						Manage Outlines	L Upiced Questions	Tiere Questions
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4. Select Question Type – Multiple Response



- 5. Select the **Outline** to which the question will be associated
- 6. Add a **Case** (optional) and a **Question Stem**
 - a. <u>Important</u>: If copying and pasting from another source, remove formatting first by pasting text into a format stripper like Notepad

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	Please Select		*

- 7. Type or paste answer choices in each text window
 - a. Important: If pasting, remove formatting first by pasting text into a format stripper like Notepad
 - b. Indicate correct answers by checking the Correct box to the left of each answer choice
- 8. Reduce the number of answer choices by selecting **Remove** next to a text window
- 9. Increase the number of answer choices by selecting Add Answer

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- 10. Add an Explanation and References (both features are optional)
- 11. Click **Save** to save the question and remain on the page
- 12. Click **Save and New** to save the question and add another (Outline choices and question type will

remain the same unless changed)

a. Clicking **Reset** will clear all fields

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