Academic Manager Sample Orientation Exam Questions

Please read the instructions in the AMS Help document for details about how to best use these questions.
(AMS Help is accessed by clicking on tutorials in your user account)

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|General
|END-CLASSIFICATION|

|START-STEM|
Do I need to be connected to the internet to take an exam in my Exam Master user account?
|END-STEM|

|START-DISTRACTORS|
|A|Yes
|B|No
|CORRECT|A
|END-DISTRACTORS|

|START-EXPLAIN|
Exam Master requires an active internet connection throughout your entire session.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|User Profile
|END-CLASSIFICATION|

|START-STEM|
How do I update my user profile details including my name, email address, and/or time zone?

Choose the best answer choice below.
|END-STEM|

|START-DISTRACTORS|
|A|Ask my instructor to make the updates for me
|B|Click on Settings in the top right corner
|CORRECT|B
|END-DISTRACTORS|

|START-EXPLAIN|
Click on Settings and then 'edit profile' to make updates to your profile details.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Response
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
What should I do if I don't see my exam? Mark all acceptable responses.
|END-STEM|

|START-DISTRACTORS|
|A| Make sure you signed in at your custom webpage, NOT at exammaster.com.
|B| Double check the date/time that the exam should start and make sure you are not too early.
|C| Contact the instructor that assigned the exam.
|D| Panic and call everyone you know.
|CORRECT|A,B,C
|END-DISTRACTORS|

|START-EXPLAIN|
An exam will not be available until the exact date/time set by your instructor and you must login at your programs' custom url.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Response

|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
I clicked on the exam from 'Assignments' but it won't open – What should I do? Mark all acceptable responses.
|END-STEM|

|START-DISTRACTORS|
|A| Check the assignment to see if the secure browser, Respondus LockDown Browser, is required (lock icon will appear next to assignment name). If so, download the browser using the instructions provided.
|B| Logout and login to your account from another browser and try to launch the exam again.
|C| Contact the instructor that assigned the exam.
|CORRECT|A,B,C
|END-DISTRACTORS|

|START-EXPLAIN|
An exam will launch by clicking on the assignment name hyperlink. Respondus LockDown Browser, secure browser, requires a single download per computer. Once you have downloaded the secure browser on the computer, it will be available for all future assignments.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Response
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
What happens if I lose internet connection in the middle of an exam? Mark all acceptable responses.
|END-STEM|

|START-DISTRACTORS|
|A| Log back into your user account and launch the exam to pick up with the last action you completed before you lost internet connection.
|B| Log back into your user account. If the exam is not available, contact your instructor to be let back into the exam.
|CORRECT|A,B
|END-DISTRACTORS|

|START-EXPLAIN|
Your instructor has the ability to set the system re-entry behavior. The system default is to allow users to re-enter the exam and as long as you have minutes remaining and the exam window is still open then you can continue the exam. If the exam is not available, you must contact your instructor so they can re-open the exam or give you additional time to complete it.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
Can I go back to a question that I have already answered and change my answer choice?
|END-STEM|

|START-DISTRACTORS|
|A| Yes. You can use the question navigator to return to a question, select a new answer choice and update your response. (Note: Your instructor can disable the ability to return to a question so in some circumstances you may not be able to change an answer choice.)
|B| No. Once you submit an answer choice it is locked in and there is no way to change it under any circumstance.
|CORRECT|A
|END-DISTRACTORS|

|START-EXPLAIN|
As long as your instructor has not disabled your ability to return to a previously answered question, you can update an answer choice that was previously submitted. You cannot re-enter an exam and change an answer choice if the exam has been scored. Contact your instructor for additional details.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|

|END-CLASSIFICATION|

|START-STEM|
Can I study/review the questions in an exam after I have completed it in test mode?
|END-STEM|

|START-DISTRACTORS|
|A| No. You cannot study/review a question from an exam.
|B| Yes. You can always study/review a question from an exam.
|C| The ability to study/review a question is controlled by my instructor.
|CORRECT|C
|END-DISTRACTORS|

|START-EXPLAIN|
Your instructor controls the ability to study/review a question from an exam. Contact your instructor if you have questions.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
How do I complete an exam?
|END-STEM|

|START-DISTRACTORS|
|A| Click the Score button found at the top of the exam delivery window.
|B| Click the X on the browser found in the top right side of the exam delivery window.
|C| Shut down my computer and restart.
|CORRECT|A
|END-DISTRACTORS|

|START-EXPLAIN|
Click the Score button at the top of the screen to complete an exam. Score Exam option will also be available once you submit the final answer. When you click Score, a pop-up window will display to confirm you are ready to finalize your exam. If you run out of time and the session ends before you have the chance to click Score, contact your instructor so they can manually close your exam.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Scores & Assessments
|END-CLASSIFICATION|

|START-STEM|
Where do I find my exam score?
|END-STEM|

|START-DISTRACTORS|
|A| My score may be visible immediately upon clicking the Score button.
|B| My score may be visible in the My Stats module in my EM user account.
|C| Answer choice A & B may be correct.
|CORRECT|C
|END-DISTRACTORS|

|START-EXPLAIN|
Your instructor determines if and how your exam scores will be accessible. The system makes it possible for
you to receive your score immediately upon completing an exam and access your score and performance
breakdown by outline, topic and subject from the My Stats module after an exam is scored. If you do not see
your exam score in either location, please contact your instructor.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Scores & Assessments
|END-CLASSIFICATION|

|START-STEM|
I completed my exam but did not get my score – Why?
|END-STEM|

|START-DISTRACTORS|

|A| My instructor has set up the exam so that scores are not visible.
|B| I did not click the Score button to close my exam because I ran out of time or I closed my browser window without clicking Score first.
|C| Answer choice A & B are both correct.
|CORRECT|C
|END-DISTRACTORS|

|START-EXPLAIN|
If you do not see your score, either your instructor has set up the exam to hide the score or you did not exit the exam properly by clicking Score to end the session.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Fill In
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
Can I re-enter an exam once I have completed it? Type Yes or No.
|END-STEM|

|START-DISTRACTORS|
|A| No.
|B| No
|CORRECT|A,B
|END-DISTRACTORS|

|START-EXPLAIN|
You cannot re-enter an exam once you have clicked the Score button. If you clicked the Score button in error, you should contact your instructor for assistance.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|

Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
How do I use the secure browser if my instructor requires it?
|END-STEM|

|START-DISTRACTORS|
|A| Complete a one-time download while logged into your user account anytime in advance of the first exam.
|B| Download the secure browser from the Dashboard or Assignments module immediately before taking an exam.
|C| If the secure browser has already been downloaded to my computer then I just click the assignment name to launch the exam and it will automatically open in the required secure browser.
|D| Fully shut down any remote access programs and restart your computer. The secure browser will detect these types of programs and will not launch if they are running at all.
|E| All of the above.
|CORRECT|E
|END-DISTRACTORS|

|START-EXPLAIN|
The secure browser included with your EM user account, Respondus LockDown Browser, requires a one-time download per computer which can be completed at any time from within your user account. Click the tutorials link for detailed help documents that explain the process. You cannot open Respondus LockDown Browser as a program on your computer. It will launch automatically when you are in Exam Master, opening an exam that requires the secure browser and you have all remote access programs completely disabled.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Response
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|Taking an Exam
|END-CLASSIFICATION|

|START-STEM|
What features are available during an exam? Mark all acceptable responses.
|END-STEM|

|START-DISTRACTORS|
|A| Mark a question (push pin icon).
|B| Notate a question (page icon).
|C| Scientific Calculator
|D| Lab Values

|E| Arrows to move forward and backwards to questions
|F| Highlight Answer Choices
|G| Strikethrough Answer Choices
|H| Highlight text in the question stem or case (where present)
|I| Question Navigation Bar
|J| Countdown Clock
|CORRECT|A,B,C,D,E,F,G,H,I,J
|END-DISTRACTORS|

|START-EXPLAIN|
There are many features available in the exam window. If any of the options are not available, they may have been disabled by your instructor.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Choice
|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|General
|END-CLASSIFICATION|

|START-STEM|
How can I best utilize the flashcard feature available in my user account?
|END-STEM|

|START-DISTRACTORS|
|A| Create your own electronic, printable flashcards with information you want to study.
|B| Where permitted, Exam Master questions can be turned into a flashcard for study purposes.
|C| Use the flashcard groups to organize your study materials.
|D| All of the above.
|CORRECT|D
|END-DISTRACTORS|

|START-EXPLAIN|
Select Flashcards and click the Help link in the bottom right hand corner for more information.
|END-EXPLAIN|

|END-QUESTION|

|START-QUESTION|

|START-TYPE|
Multiple Response

|END-TYPE|

|START-CLASSIFICATION|
Exam Master Sample|Orientation|General
|END-CLASSIFICATION|

|START-STEM|
Where can I go for help regarding my Exam Master user account? Mark all acceptable responses.

|END-STEM|

|START-DISTRACTORS|
|A| Click Tutorials (available in system)
|B| Click Help in the bottom right corner of the screen.
|C| Consult with your instructor.
|CORRECT|A,B,C
|END-DISTRACTORS|

|START-EXPLAIN|
The tutorials and help link will provide useful information about using the system. You may also consult with your instructor to determine how they intend for you to incorporate this resource as part of your overall studies.
|END-EXPLAIN|

|END-QUESTION|